

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held 20



Monday, November 21, 2022
REGULAR MEETING MINUTES

BRIGHT LOCAL SCHOOLS
Location: Whiteoak High School
Time: 6:00 p.m.

1. Welcome/Opening

Subject A. Welcoming
Meeting Nov 21, 2022 - REGULAR MEETING MINUTES
Category 1. Welcome/Opening
Access Public
Type Procedural

The Bright Local School District Board of Education welcomes participation from the voters and taxpayers of the District. Each regular meeting has an item on the agenda that allows for "recognition of guests and visitors". The Board desires citizens of the district to attend its meetings so that they become better acquainted with the operations and programs of the schools and so that the Board may have an opportunity to hear the wishes and ideas of the public.

At this time on the regular agenda, the public may address the Board of Education. The Board of Education's adopted policy requires that any group with the same interests have a spokesperson and that a 15-minute time limit will be allowed for that group spokesperson to address the Board for this discussion. Public participation is restricted to this item on the agenda. All other items on the agenda are for discussion by the Board of Education members only, unless there has been a request to be placed on the agenda. We ask for your cooperation so that school district business may be handled efficiently and in a timely manner.

Subject B. Announcements
Meeting Nov 21, 2022 - REGULAR MEETING MINUTES
Category 1. Welcome/Opening
Access Public
Type Procedural
This meeting is being digitally recorded.

Subject C. Roll Call
Meeting Nov 21, 2022 - REGULAR MEETING MINUTES
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Steve Cox Board Member
John Gillespie, Board Member (arrived 6:25 pm)
Tammy Hauke, Board Member (arrived 6:12 pm)
Jobey Lucas, Board Member
Angie Wright, Board Member
Michael Bick, Superintendent
Jeff Rowley, Treasurer
Jason Iles, HS/JH Principal
Debbie Robertson, Food Service Coordinator
14 Guest (for recognitions)

Subject **D. Pledge of Allegiance**

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

Subject **E. Recognition**

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

Mr. Bick and Mr. Iles gave special recognition and presented certificates to those athletes who performed exceptionally well in the District's Fall Sports. Mr. Iles noted that not only do each of these students exceed in the field of play, but also in their academics in the classroom and their behavior in the school.

The following athletes received honors for Cross Country:

Girls Cross-County
Claire Ames; all-league (2nd time)

Boys Cross-County
Team was County Champion 2nd straight year, League Champion 3rd straight year, and District Runner-up.

All-SHAC Champions in Cross Country: Evan DeAtley, Linus Wik, Shane Mitchell-Cox, Shawn Mitchell-Cox, Jake Ward, Austin Richards, and Cody Richard

Bryce Van Hoy; all-league (2nd time)
Weston Blair; all-league (3rd time)
Wade Evans; all-league (4th time)
Christian Price; all-league (3rd time), all-county (2nd time), all-district
Landen Eyre; County Champion (2nd time), League Champion (2nd time), District Champion (2nd time), Regional Runner-up, State Qualifier, 5th place at State meet, and 6th Place at Nike Midwest Regional meet. Mr. Iles read a

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proclamation from General Assembly of the State of Ohio recognizing Mr. Landen Eyre for his accomplishments, efforts, and sportsman-like attitude why competing in cross country events this season.

Coach Doug Hughes was recognized for being League Cross Country Coach of the Year (3rd in a row), and District Cross Country Coach of the Year (3rd in a row).

Volleyball Honors

Lydia Carr (All-SHAC) and Claire Ames (all-league) were recognized for their individual accomplishments in Volleyball, and Ian Griffith was recognized for his accomplishments in Golf.

Subject F. Public Comments/Presentations

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

None noted.

2. Adoption of Agenda

Subject A. Adoptions Of Agenda

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

Category 2. Adoption of Agenda

Access Public

Type Action

Recommended Action (Resol. #077-2022) Motion to adopt the agenda for the November 21, 2022 Board of Education regular board meeting as presented.

Admin Content

| Member | Move | Second | Yea | Nay | Abstain |
|---------------|------|--------|-----|-----|---------|
| Mr. Cox | X | | X | | |
| Mrs. Hauke | | | X | | |
| Mr. Gillespie | | | | | |
| Mr. Lucas | | X | X | | |
| Mrs. Wright | | | X | | |

3. Administrative/Committee Reports

Subject A. Superintendent

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

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Access Public
Type Information, Reports

- Mr. Bick reported on the establishment of ACCESS - It is a name for Groups coming together to try and provide workforce access and placement for our students. This is conjunction with the GRIT program. Allows students to do internships in these jobs and industries to see if they like it and if it fits their interest and abilities.
- Transeo update - This is the software platform made available to District's through ACCESS and being paid for by the Highland County Commissioners which helps bridge the connection with students looking for career placement and employers looking for such employees.
- Bus garage lean-to update - Mr. Bick reported that we did receive one bid, and still waiting on a few more. We have been in contact with DS2 Architecture in an effort to make sure we if we do finance this with federal funds we are doing so properly. Mr. Bick noted that while we are not opposed to financing his project with federal dollars, by doing so we can expect our overall cost to go up almost 33% due to prevailing wage laws which also adds more paperwork and reporting requirement on both the contractor and the District. Mr. Bick noted that he had discussed the matter with Mr. Rowley, and after comparing the one estimate received to the amount budgeted out of federal funds, we are looking at considering financing this project with non-federal dollars, and use those budgeted funds for something that would be more cost and time effective.
- Dyslexia training - Mr. Bick reported the new Dyslexia law passed by the state legislature is now requiring districts to screen students K-1 will have to be screened for signs of Dyslexia. We have established a Dyslexia team, but fortunately we have a Dyslexia Tutor who works for us 4 days per week that is familiar with these requirements and screening practices. In addition, this requires each teacher K-1 to go through 18 hours of dyslexia training. All of this of course is not being directly funded by the State. By this time next fall all K-1 teachers have to be Dyslexia certified, and by the next year all 2-3 teachers will have to be certified. The State does now have an on-line training platform for teachers utilize that is free of charge.
- Gifted students /COGAT testing - Mr. Bick reported that we received a good grade in our recent Report Card for the way we are meeting the need of our gifted students. Mr. Bick would like to purchase the COGAT testing which runs about \$1,900-2,000 to aide us in identifying gift students outside of the usual math and reading which is identified through STAR.
- Harvest discussion - The Vo Ag Department has completed the harvest of the corn planted on the district land across the road. This would not of course have been possible of the farmers and businesses who volunteered and donated the time, equipment, and products need. It was a great positive learning experience for all the students.
- Mr. Bick provided a rough draft of meeting dates for 2023. Please take a look at those and let us know of any know conflicts at this time.

File Attachments
Nurse Report Oct 22.pdf (18 KB)
Board Meetings 23.pdf (19 KB)

Subject B. Legislative Liaison Report- Mr. Steve Cox

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

Mr. Cox noted that there is senate bill #178 that is causing a lot of controversy where they are trying to take away a lot of the authority of the local school boards and give that to the governor. Something we will want to keep and eye on and speak out against.

Subject C. High School Principal's Report- Jason Iles

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Category 3. Administrative/Committee Reports

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Access Public
Type Information

- 1. Excited about our Celebrations
 - a. Special Recognitions-CC/Volleyball
CC Team League Champions Back to Back/5 All League Landen Eyre League Champion Back to Back League Record 15:40/Christian Price,Weston Blair,Wade Evans-First CC Runner to be named All League 4 years in a row, Bryce Van Hoy
Lydia Carr& Claire Ames
- 2. Winter Sports officially have began
- 3. Where are we now- Small group sessions of Counseling/Large Group sessions with 9th grade students.
- 4. Increased caseload of students who need mental health services
- 5. Stop the Bleed training completed Atrium Medical Center 55 Students
- 6. ACT PD Results- Please look at the types of data we are collecting and tracking for changes
- 7. WO JH/HS have conducted safety meetings to discuss issues and current concerns/needs etc
- 8. Observations going well-1st Round
- 9. Mandatory CCP meeting for students interested was held during PT conferences
- 10. Band has participated in Circleville Pumpkin Show/ Bethel Band Festival/Band went to OU for Varsity Band Concert
- 11. FFA Attended National Convention
- 12. Seniors traveled to SSCC for Mental Health Fair
- 13. Many positive comments on 1st ever County-Wide Mental Health Fair.
- 14. Lab Based Science currently dissecting Clams and just finished squids
- 15. JH/HS Retake Picture Day NOV 29th
- 16. Veterans Day celebration went extremely well- NHS Student Council-Excellent gifts-Personalized name plates and hats
- 17. 2023 EOC Testing Schedule is available
- 18. 10th Grade students have attended CTC and SHCTC has been in the building
- 19. Washington DC trip tentative dates March 27-30, 2023
- 20. Red Ribbon week held at WO JH/HS with an emphasis on achieving a NATURAL HIGH -Went to proclamation day for RRW
- 21. Transeo-
Jobs
Work Based Learning is a paperwork nightmare. Let’s put the focus back on students.
Journey
Transform student planning and graduation requirement tracking and track holistic student development.
College
A tool to plan for equitable, relevant post-secondary success
Serve
Spend more time completing community service and less time tracking it.
- 22. BLSD has been well represented and our building is running smoothly

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Subject D. Elementary Principal Report- Whitney Gobin
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Category 3. Administrative/Committee Reports
Access Public
Type Information

- 1. Excellent end to First Nine Weeks. We had so many students on the Honor Roll that we ran out of certificates and had to order more! We really do have the best students in America.
- 2. Completed first round evaluations and walkthroughs on our awesome teachers. There are so many wonderful things happening in our classrooms. They really do wear so many hats. And the state continues to add more, but our people take it in stride and love our students so well. Always proud of them!!
- 3. Dyslexia Law – a team has been formed – the testing modules have been posted by the state, these are very in depth, will take 18+ hours to complete – setting up a timeline for teachers to complete these modules – will begin screening kindergarteners in the fall.
- 4. The Boonshoft Museum came on Nov 4th and presented an assembly and let the students experience many different science stations. We appreciate our PAWS volunteers and opportunities that they give our students.
- 5. Our 5th and 6th Grade Honor Choir performed Saturday in Greenfield. It was tremendous. This is something that Rhiannon takes on herself and we appreciate her extra effort and time!
- 6. Upcoming programs – 4th/5th/6th grade Christmas musical will be Thursday. Dec 8; 6th grade Band concert is Thursday. Dec. 15

Subject E. Food Service- Debbie Robertson
Meeting Nov 21, 2022 - REGULAR MEETING MINUTES
Category 3. Administrative/Committee Reports
Access Public
Type Information

Mrs. Robertson had Mr. Isles read a proclamation from the Ohio School Breakfast Challenge recognizing Bright Local Schools as being one of the Breakfast and Beyond Superstars. This is to recognize the districts efforts in providing access to school meals.

Mr. Bick reviewed the annual Nutritional Standards Compliance Report which was provided and attached to the agenda.

4. Financial Reports/Resolutions

Subject A. Approval of October 19, 2022 minutes.
Meeting Nov 21, 2022 - REGULAR MEETING MINUTES
Category 4. Financial Reports/Resolutions
Access Public
Type Action

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Recommended Action Motion to approve of the Board of Education minutes of the October 19, 2022 Regular meeting as presented.

Admin Content

See discussion draft of minutes attached.

Administrative File Attachments
October 19 2022_Regular Meeting_discussion draft.pdf (173 KB)

Executive Content

See attached.

Subject B. Financial Reports

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve of the financial reports of the month ending October 31, 2022 as presented.

Admin Content

Please review the attached "Treasurer Detail Report", and the following supporting documents:

- 1) A1 - Cash Reconciliation Report
- 2) A2 - Cash Balance Summary Report
- 3) B - Disbursement Summary Report (monthly checks)
- 4) C - Appropriation Summary Report (General fund only)
- 5) D - Receipt Listing (monthly receipts)

Administrative File Attachments
A_Treasurer Detail Report for Nov 21 2022.pdf (117 KB)
A1_Cash Reconciliation as of October 31, 2022_signed.pdf (32 KB)
A2_Cash Summary Report_Oct 22.pdf (46 KB)
B_Disbursement Summary Report_Oct 22.pdf (46 KB)
C_Appropriation Summary Report_Board_Oct 22.pdf (28 KB)
D_Receipt Listing_Oct 22.pdf (72 KB)

Subject C. New Wilmington Savings Bank CD Investment

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to transfer \$250,000 from the People's Bank Interim-Funds Sweep account earning .19%, and invest it in a 24 Month CD with Wilmington Savings Bank at a rate of 3.4%

Subject D. Revenue and Appropriations Modifications

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

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Access Public
Type Action
Recommended Action Motion to approve the revenue and appropriation modifications as presented.
Admin Content
See attached Adjustment Report "E".

Administrative File Attachments
E1_Anticipated Revenue Transactions_Oct 22.pdf (33 KB)
E2_Budget Appropriation Mod Transactions_Oct 22.pdf (39 KB)

Subject E. Transfers and Advances
Meeting Nov 21, 2022 - REGULAR MEETING MINUTES
Category 4. Financial Reports/Resolutions
Access Public
Type Action
Recommended Action Approve the following fund transfers as presented
Transfer \$4,802.98 in Medicaid Reimbursements from the General Fund #001-7200-910-9021-000000-000-00-000 to the Permanent Improvement Fund #003-5100-9020-000000-000.
See report attached.

File Attachments
F_Transfer Advance Activity Report.pdf (31 KB)

Subject F. Resolution to Amend 403(b) Retirement Plan
Meeting Nov 21, 2022 - REGULAR MEETING MINUTES
Category 4. Financial Reports/Resolutions
Access Public
Type Action
Recommended Action Motion to approve the required amendment to the Bright Local School District 403(b) Retirement Plan as presented.
See Resolution attached. This was apparently sent to the prior treasurer in 2020, but was apparently never officially approved and filed with U.S. OMNI & TSACG Compliance Services
This amendment was primarily implemented as a result of the effects on COVID.
Part Time Employee Eligibility
The IRS has provided guidance that makes clear that once a part time employee is eligible to participate in the plan, he/she cannot be excluded in any later year. The IRS has also required that this "once in always in" condition be explicitly stated in the plan document.
Hardship Distribution Amendments
Effective 1/1/20:

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- a. There is no longer the 6 months suspension of elective deferrals if you receive a hardship.
- b. There is no longer a requirement that a participant take a loan prior to receiving a hardship.
- c. There is a new safe harbor expense which allows a participant to take a hardship for expenses relating to a FEMA disaster.
- d. In addition to elective contributions, non-elective contributions and matching contributions will be included as sources from which a participant can take a hardship withdrawal. However, this is only applicable to funds held in a non-custodial account; and
- e. The criteria needed to demonstrate an immediate and heavy financial need will be revised to make it easier to obtain a hardship distribution.

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| File Attachments |
| Resolution to Amend 403b Plan.pdf (100 KB) |

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| Subject | G. Donations |
| Meeting | Nov 21, 2022 - REGULAR MEETING MINUTES |
| Category | 4. Financial Reports/Resolutions |
| Access | Public |
| Type | Action |
| Recommended Action | Motion to approve Gifts and Donations received as presented. <ul style="list-style-type: none">Received a donation of clothing related items for the Wildcat Closet from an anonymous donor valued at \$200. |

| | |
|---|---|
| Subject | H. Approve the November 2022 Five Year Forecast |
| Meeting | Nov 21, 2022 - REGULAR MEETING MINUTES |
| Category | 4. Financial Reports/Resolutions |
| Access | Public |
| Type | Action |
| Recommended Action | To approve the November 2022 Five Year Forecast and Assumptions as presented by the Treasurer |
| Mr. Rowley gave a PowerPoint presentation on the November 2022 5-Year forecast, noting significant changes from the May 2022 forecast, and reasoning for those changes. | |

Notes:

- Moderate increases in State Funding doing to phase in of HB110; however, due to the fact state legislatures will be approving a new bi-annual budget for 24-25, there is not guarantee that the Fair Funding formula phase-in will continue, so we have taken a soft approach in that not increasing the funding much beyond this school year.
- Personal Services and Benefits both have been adjusted up to account for the new approved IBT Collective Bargaining Agreement and the 8.8% increase in Health Insurance premiums beginning in November 2022.
- Despite increases in expenditures over revenue in the projected period forecast due to the salary and insurance increases, and salaries coming off ESSER Funding going into FY25, the District overall projected True-Cash days is still going well.
- There is no inclusion of any solar pilot payments in the forecast, as there is too much uncertainty at this point as to when they will start being made, and how much the district might receive from them.
- The key concern at this point is what the state legislatures will do with the funding formula in the next bi-annual budget.

Admin Content
See copy of forecast and assumptions attached.

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Administrative File Attachments
Bright_047613_Forecast w_Assumptions.pdf (627 KB)

Subject **I. Approval of Financial Reports and Resolutions.**

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action **(Resol. #078-2022)** Motion to approve the Financial Reports and Resolutions items as presented.

Admin Content

| Member | Move | Second | Yea | Nay | Abstain |
|---------------|------|--------|-----|-----|---------|
| Mr. Cox | X | | X | | |
| Mr. Gillespie | | X | X | | |
| Mrs. Hauke | | | X | | |
| Mr. Lucas | | | X | | |
| Mrs. Wright | | | X | | |

5. Facilities and Transportation

Subject **A. Building Use**

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

Category 5. Facilities and Transportation

Access Public

Type

- Approve Barbara Yochum the use of the elementary cafeteria and gym for the Palmer Family Christmas on December 4, 2022 from 3:00-7:00.
- Approve Becky Lucas the use of the gym, cafeteria and restrooms for the Lucas family thanksgiving on November 24, 2022 from 1:00-4:00.
- Approve Patty Stultz the use of the elementary cafeteria and gym for grandson's 4th birthday party on December 10, 2022 from 10:00-4:00.

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Subject B. Approval of Facilities and Transportation.

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

Category 5. Facilities and Transportation

Access Public

Type Action

Recommended Action **(Resol. #079-2022)** Motion to approve the facilities and transportation resolutions as presented.

Admin Content

| Member | Move | Second | Yea | Nay | Abstain |
|---------------|------|--------|-----|-----|---------|
| Mr. Cox | | | X | | |
| Mr. Gillespie | X | | X | | |
| Mrs. Hauke | | X | X | | |
| Mr. Lucas | | | X | | |
| Mrs. Wright | | | X | | |

6. Education /Curriculum/ Instruction

Subject A. Early Graduation

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

Category 6. Education/Curriculum/Instruction

Access Public

Type Action

Recommended Action Motion to approve the early graduation of Adam Roberds and Taylor Tolliver as recommended by the Superintendent.

Subject B. Approval of Education/Curriculum/Instruction

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

Category 6. Education/Curriculum/Instruction

Access Public

Type Action

Recommended Action **(Resol. #080-2022)** Motion to approve the Education/Curriculum/Instruction resolution items as presented.

Admin Content

| Member | Move | Second | Yea | Nay | Abstain |
|---------|------|--------|-----|-----|---------|
| Mr. Cox | X | | X | | |

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| | | | | | |
|---------------|--|---|---|--|--|
| Mr. Gillespie | | X | X | | |
| Mrs. Hauke | | | X | | |
| Mr. Lucas | | | X | | |
| Mrs. Wright | | | X | | |

7. Personnel

Subject

A. Personnel

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

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|----------|--------------|
| Category | 7. Personnel |
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Access Public

| Type | Information |
|------|-------------|
|------|-------------|

Approval of the following personnel recommendations (ie Administrative; Certified; Classified; Certified Substitutes; Classified Substitutes; Supplement/Pupil Activity; and Mentors) pursuant to the terms and conditions of the new employee's individual contract and his/her job description. Said employment will be contingent upon (1) receipt of a satisfactory criminal record check, (2) receipt of licensure/certification from ODE (3) verification of experience and training, and (4) negative results on drug testing (as applicable)

Admin Content

Subject

B. Certified Substitutes

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

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|----------|--------------|
| Category | 7. Personnel |
|----------|--------------|

Access Public

| Type | Action |
|------|--------|
|------|--------|

Recommended Action To approval of the following substitutes personnel recommendations as presented:

- ♦ Sara Allen
- ♦ Jo Anne Vincent

Subject

C. Classified Substitutes

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

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| Category | 7. Personnel |
|----------|--------------|

Access Public

| Type | Action |
|------|--------|
|------|--------|

Recommended Action To approve the following Classified Substitute personnel recommendations as presented:

- ♦ Jesse Satterfield
- ♦ Hollie Hicks

Subject

D. Supplementals/Pupil Activity

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Category 7. Personnel

Access Public

Type Action

Recommended Action To approval of the following supplementals/pupil activities personnel recommendations as presented:

- Susie Lucas- Jr High Basketball Coach

Subject E. Approval of personnel recommendations.

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

Type Action

Recommended Action (Resol. #081-2022) Motion to approve the personnel recommendations items as presented.

Admin Content

| Member | Move | Second | Yea | Nay | Abstain |
|---------------|------|--------|-----|-----|---------|
| Mr. Cox | | | X | | |
| Mr. Gillespie | X | | X | | |
| Mrs. Hauke | | | X | | |
| Mr. Lucas | | X | X | | |
| Mrs. Wright | | | X | | |

8. Adjourn

Subject A. Adjourn

Meeting Nov 21, 2022 - REGULAR MEETING MINUTES

Category 8. Adjourn

Access Public

Type Procedural

Meeting adjourned at 7:25 PM

Treasurer

Board President

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